

**Minutes of the VCSF Management Committee
Meeting held on 3rd November 2009
at 10am
At CNVA**

Present:

John Taylor(JT)	Cheshire Neighbours
Tracey Langston (TL)	CNVA – minute taker
Ray Stafford(RS)	Parkinsons' Society
Andreas Weisner(AW)	Cheshire East
Tina Jones(TJ)	CNBC
Peter Speed	YMCA
John Hatfield	CNVA
Roy Cartlidge (RC)	Crewe West End Community Group

Apologies:

Jane Whetnall	Cheshire Academy
Wendy Gjerstad (WG)	CNVA
Helen Aspden (HA)	NSPCC
Val Butler(VB)	DRE
Bill Gregory (BG)	Samaritans
Clare Robinson (CR)	Home Start

	Minutes	Action
1.	Welcome: JT opened the meeting and welcomed everyone, Introduced John Hatfield to the group. Apologies were accepted	
2.	Minutes of the last meeting: Minutes accepted as a true record of the last meeting. Proposed RS accepted AW	
3.	Matters Arising: TL advised that the funding network, 21 st September, was a good meeting attended by 6 groups who found the opportunity to share information very useful. Next meeting 30 th November.	
4.	Autumn Forum: TL advised attended by 23 delegates, discussion took place about the number of people attending the forums but it was felt that CNVCSF had done well this year to retain good attendance as it had had three large meetings instead of the normal two. TL circulated a list of the new group members and co-options were put forward as John Hatfield, Bill Gregory and Jane Whetnall. All were accepted.	

	<p>Discussion took place about the Spring Forum – many good ideas were mentioned but the group eventually decided that Volunteer Management and Good Practice was an area that groups would benefit from. It was decided that the March Forum would be held on 18th March at Crewe Christian Concern – if the venue was available, 10.30am – 1pm with lunch is funds were available TL to confirm. The subject would be building capacity in volunteer using organisations. TL to engage SW to work on this as well.</p> <p>If the event is successful there might be an opportunity to have a second event, building on this ,but with the main aim of recruiting new volunteers and promoting volunteer opportunities to all. TL advised if this went ahead it would need to be delivered as a Volunteer Centre led event.</p> <p>TJ suggested TL talk to Wulvern ref the Computer and Bike projects they have running</p> <p>Questions to be answered through the event – Are you ready for volunteers?</p> <p>Key themes could be young people in volunteering, families, employee volunteering and older people in volunteering.</p>	<p>TL TL</p> <p>TL</p>
5.	<p>Terms of Reference</p> <p>The group revisited the document and it was agreed that TL would amend to reflect the LSP changes and the new processes for getting representatives onto Congress.</p>	TL
5.	<p>Any other business:</p> <p>AW advised the Senior Voice AGM was a great success</p> <p>RS thanked VCSF for allowing him to contribute during his time in the Voluntary Sector</p> <p>TL reminded all about Congress event on 16th November</p> <p>RC advised that consultation events underline the fact that volunteers are needed in the community and Cheshire East Council needs to encourage this</p>	
7.	<p>Date of next meeting:</p> <p>12th January 2009 10am</p>	All